

Joseph Addison Street P.O. Box 4367 **VANDERBIJLPARK**

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Reg. No. 331595

NPO Reg. No. 066-28NPO GDE EMIS Reg No. 331595 **PBO Exemption No. 930038782**

Admission Policy

It is the aim of our school to:

- Provide an environment where the race, culture, gender, nationality, religion and economic standing of the individual are in no instances an impediment to his/her access to, or progress in, any aspect of school life,
- Make provision during the enrolment process to provide for applicants from disadvantaged backgrounds.

It is the policy of the school that:

- No pupil will be refused admission on grounds of race, culture, gender, nationality, religious belief or financial circumstance, within the parameters that Vaal Triangle Primary School is a designated school for boys and girls where the medium of instruction is English (i.e. given that the School Governing body has, in its language policy, determined that the school will be a single medium school where the medium of instruction is English, learners admitted to the school need to be sufficiently proficient in English so as not to prejudice their ability to progress academically.)
- Any pupil admitted to the school is admitted to the total school program and will not be denied access to cultural, sporting or social activities.
- The admission of pupils will be so managed that the school's intake includes representation of the major demographic segments (i.e. cultural, religious, ethnic and economic) broadly reflective of the composition of the community it serves, without prescribing any predetermined numbers or proportions in respect of such representivity.

To be admitted to Vaal Triangle Primary School, the following restrictions apply:

- A grade 1 (one) learner may not be admitted if such a learner is not of school-going age. This means that the learner must turn 7 (seven) in his / her first year of formal education. Compulsory school-going is 7 (seven) years.
- A learner may not be admitted if he / she are not within the age range set for a specific grade. Example: The norm for a grade 7 (seven) learner is 12 (twelve) years turning 13 (thirteen) years. Preferences are given to learners who attend grade R at Vaal Triangle Primary Pre-School.
- Grade 1 learners must have attended a registered Pre-school.
- Vaal Triangle Primary School is an Independent School. School fees are therefore compulsory and payable by all learners who attend the School. School fees are payable over 11 months, January to November, in advance before the 1st of each month.
- The person indicated on the enrolment form as the account holder will be deemed the responsible person for payment of all fees, the address and mobile telephone of that person will be used as the source of communication.

The school fees are payable as follows:

- A once-off payment of the full amount on or before 28 February with a discount.
- Eleven equal monthly instalments payable on or before the 1st (first) day of each month. (First instalment is due on the day that the School re-opens for the new school year).
 - Cash
 - Stop / Debit order
 - o Electronic Payments / Transfers
 - Swipe Facilities at school

A receipt will be issued on payment of the school fees. Parents / Guardians are requested to keep those receipts as proof of payment.

- An annual registration fee is payable by all learners. (New enrolments as well as learners already in the School). This amount is payable on or before 31 August of each year, for the following year.
 - A learner who is currently enrolled at Vaal Triangle Primary School and who intends to remain enrolled at this School must confirm his / her attendance for the following year by the payment of the registration fee for the following year.
 - A learner who wishes to attend Vaal Triangle Primary School for the first time at the beginning of any given school year must register at the School between August and the end of October for the pending year.

Any parent applying for admission for his / her child as a learner to this School must present the following documents together with the application form:

- Birth certificate or acceptable proof of date of birth. (A baptismal certificate is not acceptable proof).
- Immunization card (clinic card).
- Copies of parent's ID documents.
- Proof of residence (Municipality account / Affidavit)
- 3 Month Bank Statements
- o Last school report if the learner is currently enrolled at another school.
- Transfer card if the learner is moving from one school to a new school.
- Medical Aid Card (if applicable)
- All learners at Vaal Triangle Primary School must wear the prescribed uniform at all times.
- All learners at Vaal Triangle Primary School are subject to a Code of Conduct. Failure to comply with the Code
 of Conduct will mean that the learner will have to face disciplinary hearings that could lead to suspension or
 eviction.
- Once a learner has been accepted to Vaal Triangle Primary School, such a learner automatically becomes an ambassador for the School and is expected to uphold the School's good name at all times inside and outside school hours.
- The language policy at Vaal Triangle Primary School determines that English is the language of teaching and learning. Therefore, learners are expected to speak English at all times whilst at School.
- Language ability tests will not be used as an admission requirement.
- No learner will be denied admission to the school on account of his / her HIV / AIDS status or perceived HIV / AIDS status.